

# BOARD OF COUNTY COMMISSIONERS

## MINUTES

MAY 23, 2016

Linda Atkins led in **prayer** and **pledge of allegiance**.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 23rd day of May 2016 in the meeting Room 200 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman  
Harold Haralson, Vice-Chairman  
Darry Stacy, Member  
Tammy Belinson, Secretary

Others present: Assistant District Attorney Heather Darby, Assistant District Attorney James Robertson, Assistant District Attorney Christine Chevis, Linda Atkins, Earl Cox, Bryan Jenkins, John Roberts, Melinda Duke, Joy Hampton, Christine Cartmell, Susan Burr, Susan Moffat, Laura Smith, Rhiana Caldwell, Sarita Scott, Todd Gibson, Tiffany Page and Chris Vinson.

After the reading of the minutes of the Regular Meeting of May 16, 2016, and there being no additions or corrections, Darry Stacy moved that the minutes be **approved**. Harold Haralson seconded the motion.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, abstain.  
Motion carried.

### A. Bid Openings:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by Darry Stacy, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date **Bid #COM-1751** – Non-Encumbered Contract for three (3) months for the Purchase of one (1) or more, various sizes fully assembled standing desks.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.  
Motion carried.

The bids each accompanied by properly executed non-collusion form are as follows:

<b>CLEVELAND COUNTY BID SUMMARY</b>						
<b>List of Individual Bidders</b>						
	<b>Warren Commercial Interiors</b>	<b>Demco Inc.</b>	<b>Staple Contract &amp; Comercial Inc.; Operating as Staples Business Advantage</b>	<b>Varidesk, LLC</b>	<b>Copelin's Office Center</b>	
BID: <b>#COM-1751</b>						
DEPT: COMMISSIONER'S						
DATE OPENED: 5-23-16						
	1	2	3	4	5	
<b>List of Individual Items</b>						<b>Awarded To:</b>
Non-Encumbered contract for three (3) months for the purchase of one (1) or more, various size fully assembled standing desks.						Tabled on 5-23-16
Estimated Delivery Time:	6-10 business days	NO BID	3-5 days ARO	5-7 business days	NO BID -Bid was signed but not notarized	
Brand:	Winston Workstation		Ergotron	Varidesk		
Standing Desk Option #1: Single Monitor	\$458.86		\$584.30	\$363.75		
Standing Desk Option #2: Dual Monitor	\$480.45		\$740.14	\$383.15		
Standing Desk Option #3: Multiple Monitor	\$576.82		\$564.30	\$480.15		
Standing Desk Option #4: Dual Monitor, Cubicle compatible	\$480.45		\$371.32	\$480.15		
<b>Contact Information:</b>						
Contact Person:	Crista Blue		Justin Richardson	Brad Nichols		
Title:			Acct. Manager	National Acct Mgr		
Address:	1233 Sovereign Row OKC, OK 73108		5100 N. Brookline Ave. OKC, OK 73112	117 Wrangler Dr., St 100 Coppell, TX 75019		
Telephone Number:	405-947-5676		405-943-6302	972-538-4214		
Fax Number:	405-943-3660		954-379-5498	469-549-0592		
NON-COLLUSION AFFIDAVIT: PA-102(1982)	YES		YES	YES		

**B. Old Business:**

1. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Harold Haralson, due to low bidders not meeting bid specifications, to award to PR Fitness Equipment Inc., Bid # 2, in the amount of \$55,512.00 for **Bid #COM-1750** – The purchase and installation of Commercial Grade Fitness Equipment with Accessories and Rubber Mat Gym/Fitness flooring for the Cleveland County Fitness Center. The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes. Motion carried.

2. Harold Haralson moved, seconded by Darry Stacy, to table discussion and/or action until a later date on **Cleveland County Workers Compensation Coverage**.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

### C. Items of Business:

1. CASA Director Tiffany Page gave a presentation explaining the many benefits of CASA, which stands for Court Appointed Special Advocates for Children. She expressed appreciation for the financial support the County Commissioner’s has provided for the past thirty years. Office space provided by the county is much appreciated as well. However, they are out growing the 800 square foot space and are looking for a larger space that can handle the expansion they are going through. She shared from the voices of the children they serve which reflected that 95-100% of all children surveyed felt like their CASA cared about them and listened to them.

Chairman Rod Cleveland said that the following Items, No. 2 through No. 24 are **Consent Items** and are routine in nature; therefore, Darry Stacy moved, seconded by Harold Haralson, to **approve** the following items:

2. **Maintenance Agreement** between Cleveland County Human Resources and Oklahoma Copier Solutions for the period July 1, 2016 through June 30, 2017. Copy cost per copy is \$.005 per Black and White and \$.06 per output color.
3. **Donation** acceptance of 2500 Gallon Water Tank from the City of Lexington Volunteer Fire Department to Cleveland County District #3.
4. **Renewal** between Cleveland County and ThyssenKrupp for the period July 1, 2016 through June 30, 2017 for service on Cleveland County Elevators in the amount of \$1,488.00.
5. **Agreement Renewal** between Cleveland County District #1 and Waste Management for the period July 1, 2016 through June 30, 2017 in the amount of \$91.55 per month.
6. **Service Agreement Renewal** between Cleveland County Sheriff’s Department and WCA (Waste Corporation of Oklahoma) to provide solid waste pickup in the amount of \$45.06 plus a fuel and environmental fee per month at Operations/Field Services 10501 HWY 77 in Slaughterville, OK for the period July 1, 2016 through June 30, 2017.
7. **Service Agreement** between Cleveland County Sheriff’s Office and City Grease Trap Service for the period July 1, 2016 through June 30, 2017 to pump out and dispose of material in one (1) large and three (3) small traps quarterly at the Detention Center. The cost is \$1,250.00 quarterly.
8. **Renewal Amendment** between Cleveland County Sheriff’s Department and Turn Key Health Clinics, LLC previously dba/as ESW Correctional Healthcare LLC to provide Medical Staffing at the F. DeWayne Beggs Detention Center from July 1, 2016 through June 30, 2017,

- 9. Maintenance and Support Agreement** between Cleveland County Sheriff’s Department and MorphoTrak to provide software support to LiveScan equipment located in the F. DeWayne Beggs Detention Center effective July 1, 2016 through June 30, 2017.
- 10. Mobil Service Agreement** between Cleveland County Sheriff’s Department and Geosafe for the period July 1, 2016 through June 30, 2017. Geosafe will provide GPS Tracking, Connection to Global CAD and query Interface to OLETS/NCIC in the amount of \$3000.00 per quarter.
- 11. Agreement** between Cleveland County and Del Nero for a tower lease at 201 S. Jones, Norman OK. The term is for one year with the option to renew on a fiscal year basis and agreement of both parties.
- 12. Resolution** to Surplus and Junk one (1) LG 42” LED TV SN 210RMMD57483, Unit #D220-28 from the Cleveland County Commissioners Inventory.
- 13. Request** for Approval of the Allocation of Alcoholic beverage Tax in the amount of \$40,928.58
- 14. Renewal** of Service Agreement between Cleveland County Board of County Commissioners on behalf of Cleveland County IT Department and Dell for three (3) Servers, one (1) Power Edge R710, one (1) Power Edge R720 XD, and one (1) Power Edge R510 totaling \$3,879.78 for the period July 1, 2016 through June 30, 2017.
- 15. Approval** of the Contract between Cleveland County IT and TechRadium, IRIS software in the amount of \$485.00 annually. The term of the agreement is from July 1, 2016 through June 30, 2017.
- 16. Approval** of the subscription/License Renewal between Cleveland County IT and LogMeIn in the amount of \$2,504 annually. Terms are for 12 months expiring June 30, 2017.
- 17. Agreement** between Cleveland County Commissioners Office and Thomson Reuters/Clear for subscription service during the period of July 1, 2016 through June 30, 2017 in the amount of \$5,292.83.
- 18. Service Maintenance Agreement** between Cleveland County Board of County Commissioners on behalf of Cleveland County I.T. Department and Oklahoma Office Systems dba/One Source on one (1) Bizhub C360, ID 35780 for the period July 1, 2016 through June 30, 2017. Black and White copies will be charged \$.0071 per copy and color copies will be charged \$.049 per copy.
- 19. Monitoring Agreement** between Cleveland County District #3 and Wiring Solutions in the amount of \$29.95 monthly for the period March 30, 2016 through March 29, 2017.

**20. Agreement** between Cleveland County Oklahoma Cooperative Extension Center and Del Nero for monthly internet service 4 mbps plan, 12 month term beginning July 1, 2016 through June 30, 2017 in the amount of \$75.00 per month.

**21. Approve the following Cash Fund Appropriations:**

a. Assessor’s Revolving Fund	\$ 258.00
b. Bridge Capital Improvement Fund	\$ 35.53
c. CDBG Grant Disaster Recovery Fund	\$1,195,086.37
d. Child Abuse Prevention Fund	\$ 59.23
e. Bridge and Road Improvement Fund	\$ 26,384.53
f. Commissioners Building Fund	\$ 137.91
g. County Clerk’s Lien Fee Fund	\$ 3,473.00
h. County Clerk’s Preservation Fee Fund	\$ 26,344.49
i. Health Fund	\$ 8,454.09
j. Court Clerk Revolving Fund	\$ 15,003.88
k. DA Incarceration Costs Fund	\$ 1,221.83
l. Drug Court Revolving Adult Fund	\$ 889.50
m. Early Settlement Central Cleve. Co. Fund	\$ 1,245.00
n. Fairgrounds Fund	\$ 20,648.25
o. Highway Unrestricted Fund	\$ 522,919.73
p. Juvenile Drug Court Revolving Fund	\$ 26.33
q. S.T.O.P Violence Against Women Grant Fund	\$ 2,552.75
r. Sales Tax Fund	\$ 742,989.24
s. Cleveland County Justice Center Fund	\$ 156,722.53
t. Sheriff Courthouse Security Service Fee Fund	\$ 5,405.67
u. Sheriff Federal Share Revenue Fund	\$ 6.41
v. Sheriff Jail Fund	\$ 12,150.72
w. Sheriff Revolving Fee Fund	\$ 16,446.00
x. Sheriff Service Fee Fund	\$ 86,160.63
y. Treasurer’s Certification Fee Fund	\$ 4,660.00

**22. Approval of the following Blanket Purchase Orders submitted for the following Departments:**

**District #1**

16-4700-T2A	UniFirst	\$ 700.00
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**District #2**

16-4690-T2A	C.L. Boyd Co.	\$ 2,500.00
16-4691-T2A	KSM Exchange	\$ 2,000.00

**District #3**

16-4669-T2A	Dave’s Small Engine Repair	\$ 500.00
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**Building Maintenance**

16-4697-SM2	Home Depot	\$ 500.00
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**Fairgrounds**

16-4683-FG2	UniFirst	\$ 232.47
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**23. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:**

**FY 15/16**

**General:**

16-0002-H2	16-0013-H2	16-0019-HR2	16-0020-HR2
16-0054-B1C	16-1870-B2A	16-2157-HR2	16-2813-B2A
16-2871-B2A	16-3554-B2A		

**Highway:**

16-0134-T2A	16-1070-T2A	16-2269-T2A	16-2397-T2A
16-3082-T2A	16-3763-T2A		

**Health**

16-0412-MD2	16-0413-MD2	16-1997-MD2	16-2677-MD2
16-3020-MD2			

**Fairgrounds**

16-0704-FG2  
16-2852-FG2

**Sheriff Commissary**

16-3966-CFBC2

**24. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:**

**FY 15/16**

a. General Fund	\$ 625,874.43
b. Highway Fund	\$ 123,703.84
c. Health Fund	\$ 10,136.42
d. Sheriff Service Fee Fund	\$ 75,355.32
e. Sheriff Commissary Fund	\$ 18,555.76
f. Sheriff Jail Fund	\$ 2,605.79
g. Sheriff Cleveland County Justice Fund	\$ 100,963.11
h. Sheriff Revolving Fund	\$ 28,721.04
i. Treasurer’s Certification Fee Fund	\$ 728.68
j. First Choice Recovery Fund	\$ 400.00
k. County Clerk Preservation Fee Fund	\$ 8,320.11
l. STOP Violence Against Women Fund	\$ 2,552.75
m. Fairgrounds Fund	\$ 589.62

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.  
Motion carried.

**END OF CONSENT DOCKET.**

**D.** There was no **new business** to come before the **Board** for discussion.

**E.** The **Commissioners** had no discussions about **County Business**.

**F.** There were no **comments** made by the **Public**.

**G.** There being no further business to come before the Board, Harold Haralson moved that the meeting be **adjourned** at 1:16 pm. Darry Stacy seconded the motion. The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes. Motion carried.